



A Guide to CSC Benefits

Luxembourg



Summary of Benefits, Luxembourg

At CSC, we believe that our greatest asset is our people—the dedicated individuals who contribute their skills, passion, and creativity to our shared success. As an organisation, we're committed to fostering a supportive and inclusive work environment where every colleague feels valued, respected, and cared for.

Our comprehensive benefits package reflects this commitment. We understand that life is multifaceted, and our offerings aim to address various aspects of your well-being. We're here to support you every step of the way. Our comprehensive benefit offerings are outlined below.



Eligibility

Full-time and part-time colleagues are eligible for benefits.



Well-being benefits

Your physical and mental well-being are a priority, and we recognise that a healthy mind and body are essential for overall happiness and productivity. Here's how we demonstrate our commitment:

Medical insurance

CSC automatically enrolls and pays for colleague coverage in our medical scheme with AXA. The comprehensive medical scheme covers hospitalization, medical, dental, and optical expenses. This is a taxable benefit.

Colleagues have the option to add dependents to this coverage at their own expense.

Health and well-being resources

CSC provides colleagues with many health and well-being strategies to help you care for yourself and your family. Our 24x7x365 confidential employee assistance program (EAP) connects you to licensed counselors and aims to help you find solutions for the everyday challenges of work and home, as well as for more serious issues involving emotional and physical well-being.

There are more than 80 health and well-being champions located in our offices around the world, committed to bringing our health and well-being agenda to life locally and helping you tap into the wealth of available resources.

CSC highlights and encourages self-directed learning focused on mental and physical well-being.

✓ Financial benefits

We're dedicated to offering our colleagues a range of financial benefits aimed at supporting your financial well-being and helping you plan for a secure future. Here's how CSC is committed to helping you achieve your financial goals:

Pension

Planning for retirement is a crucial aspect of your financial well-being. Colleagues are enrolled in our comprehensive pension scheme once you complete your probationary period. After three years of dedicated service, you become fully vested, securing your benefits and paving the way for a comfortable retirement.

Death benefit

From the first day of employment, colleagues are protected under our invalidity and death policy. This policy provides essential benefits to ensure peace of mind and financial security.

Income protection and critical illness

Whether your sick leave is due to an illness, an occupational illness, or a work-related accident, all these periods are included in the calculation of the 77 days of continuation of pay. This comprehensive approach ensures that you are covered regardless of the nature of your health issue.

Sympass discount card

Sympass is a network of more than 800 partners offering discounts and special terms and conditions in Luxembourg and the Greater Region. Shopping, cinema, wellness products, sport, amusement parks, holidays, perfume, etc., are covered under this discount card and offer substantial savings to colleagues.

Lunch vouchers

Colleagues receive a lunch pass card that is credited at the end of each month. The monthly cost of €194.40 is funded by the company. €50.40 (18 x €2.80 per voucher) is legally subject to taxation and social security contribution, which are directly deducted from monthly salary.

CSC Gives Back

Through our CSC Gives Back program, individuals and teams give back to local and global communities. CSC provides volunteer T-shirts for colleagues and matches colleague donations to charities between \$50-\$1,000 or equivalent per year, per organisation.

✓ Work-life balance

At CSC, we value work-life balance and our colleagues' diverse needs. We foster a supportive environment where taking time off is encouraged, whether for personal health, family, mental well-being, or recharging. Here's how we demonstrate that commitment:

Annual leave

In addition to 26 holidays, colleagues receive 4.5 days paid annual leave each year. Annual leave is prorated based on a colleague's hire date.

Public holidays

Colleagues receive 11 paid public holidays.

Other applicable leaves

In Luxembourg, various leave types are available to support colleagues during key life events such as maternity, paternity, and family leave.

- **Maternity leave:** Colleagues receive 20 weeks of maternity leave, beginning with eight weeks before the arrival of their child(ren).
- **Paternity leave:** Colleagues are entitled to 10 days of paid paternity leave.
- **Family leave:** Colleagues can take family leave to care for a child or adopted child under 18 who is suffering from a serious illness or injury.

Guidelines on other statutory leave types can be found on CSC Central.

Recognition and rewards

Outstanding performance is celebrated through peer recognition aligned with Our Values, milestone tenure awards, and incentives for referring top talent. We believe that acknowledging these efforts boosts morale and fosters a supportive and thriving workplace culture. Join us in celebrating the exceptional contributions that drive our success:

LOV Badges

Our Values are at the core of who we are and the standards we aspire to live by each day. Colleagues regularly “show some LOV” by taking the time to recognise each other for Living Our Values (LOV).

Service awards

We deeply value the dedication and commitment of our colleagues. Our service award program recognises and celebrates the milestones achieved by our team members for each five-year milestone reached.

Colleague referral awards

Good people know good people. As a result, a financial award is provided to colleagues who refer external candidates who are subsequently hired and remain with CSC for at least six months.

Career growth

Career growth is a top priority at CSC. We believe investing in your professional development benefits both you and the organisation. We take pride in the talent we hire and want to promote and allow our colleagues to grow. Your next career opportunity is right here! Here’s how we foster career growth:

Internal learning

Colleagues are provided with many resources to become more knowledgeable in their current role or take on new roles with the company. Self-directed resources are available, such as career self-assessments, thousands of courses through Open Sesame, other internally curated content, podcasts, mentoring programs, webinars, and more.

Continuing education program (CEP)

CSC offers reimbursement for certain educational courses, with pre-approval from your leader. Colleagues with at least six months of service can seek financial assistance up to \$5,250 (or equivalent) per calendar year for relevant learning.

For full details on our continuing education program, please visit our CSC Central site.

We pay for performance

We believe that both what we do and how we do it are equally important. Therefore, our performance evaluations are balanced, with 50% based on achieving goals and 50% on how well we align with our core values.

Merit increases

Leaders work together with their team members to set goals at the beginning of employment and each calendar year in alignment with our line of sight. Throughout the year, leaders have continuous conversations with their team members to discuss progress toward achieving goals and career growth. Most colleagues are eligible for a discretionary merit increase based on consistent and sustained performance in the first quarter of each calendar year.

Success Sharing bonus

This is a taxable bonus that may be paid to eligible colleagues at the company's discretion in the first quarter of each year. The distribution amount, if any, is generally determined by the company's profit and growth in the preceding fiscal period. Colleagues hired in the last quarter of the calendar year (1 October through 31 December) will not be eligible for success sharing paid for that year.

Note: Success Sharing does not apply to those covered under other incentive compensation programs.

Your voice is important

Colleague feedback is invaluable to us. Fostering open dialogue and actively seeking input from our colleagues lead to better decision-making and a more inclusive work environment. Here's how we demonstrate our commitment:

- Colleagues are formally asked for feedback through an onboarding survey, and later a new hire survey in their first year of employment. Companywide surveys are also conducted once or twice per year.
- CSC has an open-door policy, encouraging colleagues to have regular conversations with their leaders and to work together with others to innovate, continuously improve, increase colleague satisfaction, and maintain a culture of trust.