



# Five Steps to Full Service Business License Management With CSC



## Step 1

CSC gathers your business license data and documentation to build out your comprehensive, customized, web-based portfolio with full visibility into your licenses.



## Step 2

CSC manages your renewals and notify you of upcoming expirations approximately 60 days in advance.



## Step 3

CSC obtains the necessary renewal applications, prepare the applications, collaborate with you on completion of the information, and file the applications with the jurisdiction while advancing the fees on your behalf.



## Step 4

CSC then will follow up with the jurisdictions through completion of your filing application, upload the license images to your web-based portfolio, and mail you the original copy of the license.



## Step 5

CSC invoices you for the work completed through a variety of flexible billing options.